

Continuing Professional Education Prior Approval Request Form

Hours are requested for: Registered Dietitians Dietetic Technicians, Registered
 CPE Online Database -- www.cdrnet.org/application/CPE/index.cfm

Program Number _____

Program Title: _____

Program Provider: _____

Program Date(s): _____

Estimated # of RDs/DTRs in Attendance _____

Program Location (City & State) _____

Target Audience RDs DTRs Other _____

Check here if program is closed/by invitation only

Program Chair _____

Contact Person - This person will receive Certificates of Attendance & additional materials

Address _____

Daytime Phone _____

Fax _____

Email _____

As a Program Provider, I verify that the content of this continuing education program is education beyond the basic preparation required for initial entry into the profession for the Registered Dietitian and/or the Dietetic Technician, Registered.

Signature of Program Provider _____

Date _____

Required Documentation: The following must be provided with this form:

1. Educational objectives, describing anticipated outcomes for each session.
2. A timing outline, detailing all time spent in sessions, meals, breaks and such.
 This is to ensure all hours are awarded for learning time only.
3. Information regarding the target audience.
4. Qualifications of speakers/presenters. These should be resumes or CVs.

Some Affiliate Dietetic Associations share the CPE approval responsibility with CDR. Please review the Prior Approval Review Contact List at www.cdrnet.org/pdrcenter/affiliate.htm to determine where to submit your request form for review.

Please Indicate Activity Type:

- | | | |
|--|--|--|
| <input type="checkbox"/> Journal Club | <input type="checkbox"/> Seminar/Lecture/Webinar | <input type="checkbox"/> Study Group |
| <input type="checkbox"/> Workshop | <input type="checkbox"/> Experiential Skills Development | <input type="checkbox"/> Poster Sessions |
| <input type="checkbox"/> Certificate Program | <input type="checkbox"/> Residency and Fellowship Programs | <input type="checkbox"/> Exhibits |

Information on CPEUs Requested:

Number of contact hours: _____ Exhibits: _____ Posters: _____

Applicable Learning Need Code(s): _____

(See Page 2 for LNC List)

CPEU Level: _____

Level 1: Little or no prior knowledge of subject

Level 2: General knowledge of literature and professional practice in areas covered

Level 3: Thorough knowledge of literature and professional practice in areas covered

For Continuing Professional Education Committee Use Only

Date _____ Maximum Hours _____

Approved by _____ Exhibit Hours _____

Disapproved by _____ Poster Sessions _____

Note: Approval of CPEU hours acknowledges the need for an objective look at the information being presented. Endorsement of presentations is not the function of CDR.

Send this form to CDR!

120 South Riverside Plaza, Suite 2000, Chicago, Illinois 60606-6995

You may also fax it to 312-899-4772

Questions? Call 1-800-877-1600 xt. 5500 and ask for the Prior Approval contact.

LEARNING NEED CODES QUICK REFERENCE

| | | | | | |
|-------------|--|-------------|--|-------------|---|
| 1000 | <u>PROFESSIONAL SKILLS</u> | 4130 | Pregnancy | 6030 | Educ. theories and techniques for adults |
| 1010 | Career planning, job search, goal setting | 4140 | Lactation | 6040 | Educ. theories and techniques for children and adolescents |
| 1020 | Computer, electronic technology | 4150 | Infancy & Childhood | 6050 | Instructional materials development |
| 1030 | CPR | 4160 | Adolescence | 6060 | Learning needs assessment, LP development, and evaluation |
| 1040 | Cultural sensitivity | 4170 | Men's health | 6070 | Interviewing and listening skills |
| 1050 | Ethics | 4180 | Women's health | 6080 | Training, coaching, and mentoring |
| 1060 | Foreign language | 4190 | Elderly nutrition | 7000 | <u>BUSINESS AND MANAGEMENT</u> |
| 1070 | Leadership, critical and strategic thinking | 5000 | <u>MEDICAL NUTRITION THERAPY (MNT)</u> | 7010 | Business plan development |
| 1080 | Legislation, public policy | 5010 | Acute | 7020 | Conflict management |
| 1090 | Media skills | 5020 | Ambulatory | 7030 | Contract management |
| 1100 | Photography, video and graphic production | 5030 | Home care | 7040 | Consultation |
| 1110 | Risk taking | 5040 | LTC, intermediate, assisted living | 7050 | Customer focus |
| 1120 | Time and stress management, life balance | 5050 | Rehabilitation | 7060 | Emergency and disaster management |
| 1130 | Verbal comm. skills, presentations | 5060 | Neonates | 7070 | Entrepreneurship, private practice |
| 1140 | Written comm. skills, publishing | 5070 | Pediatrics | 7080 | Financial management |
| 2000 | <u>SCIENCE OF FOOD AND NUTRITION</u> | 5080 | Adolescents | 7090 | Human resources management, labor relations |
| 2010 | Botanicals, phytochemicals | 5090 | Adults | 7100 | Institution/regulatory policies and procedures, HCFA, OBRA, JCAHO, NCQA, OSHA, USDA |
| 2020 | Composition of foods, nutrient analysis | 5100 | Elderly | 7110 | Legal issues, malpractice |
| 2030 | Food preservation, additives, irradiation | 5110 | Allergies, sensitivities | 7120 | Marketing |
| 2040 | Food science, genetically modified food | 5120 | Autoimmune disease, arthritis, lupus | 7130 | Managed care |
| 2050 | Genetics | 5130 | Bone diseases, osteoporosis | 7140 | Materials management |
| 2060 | Immunology | 5140 | Burns | 7150 | Negotiation |
| 2070 | Macronutrients: CHO, Protein, Fat, Fiber, and Water | 5150 | Cancer | 7160 | Quality management |
| 2080 | Microbiology, food toxicology | 5160 | Cardiovascular disease | 7170 | Reimbursement, coverage |
| 2090 | Micronutrients: vits, minerals | 5170 | Critical care, trauma | 7180 | Strategic planning |
| 2100 | Nutritional biochemistry | 5180 | Developmental disorders | 7190 | Supervision, crisis management |
| 2110 | Physiology, exercise phys. | 5190 | Diabetes mellitus | 7200 | Team building |
| 3000 | <u>NUTRITION ASSESSMENT</u> | 5200 | Disordered eating | 7210 | Sales, merchandising |
| 3010 | Assessment methodology | 5210 | Dysphagia | 8000 | <u>FOOD SERVICE AND CULINARY ARTS</u> |
| 3020 | Assessment of target groups | 5220 | GI Disorders | 8010 | Child and Adult Care Food Program |
| 3030 | Anthropometrics, body comp | 5230 | Hematological disorders, anemia | 8015 | Cultural/ethnic food & culinary practice |
| 3040 | Food consumption, fluid balance | 5240 | Hepatic Disorders | 8018 | Environmental, agricultural, and technologic influences on food systems |
| 3050 | Feeding, swallowing, dentition | 5250 | HIV/AIDS | 8020 | Equipment management |
| 3060 | Laboratory tests | 5260 | HTN | 8030 | Facilities layout, planning |
| 3070 | Pharmacological, drug/nutrient, herbal interaction | 5270 | Infectious disease | 8040 | Food safety, HACCP, and sanitation |
| 3080 | Physical: BP, pulse, bowel sounds | 5280 | Nutrient deficiencies | 8050 | Food distribution and service |
| 3090 | Screening parameters, methodology, and surveillance | 5290 | Metabolic disorders, Inborn errors | 8060 | Food presentation |
| 3100 | Supplemental nutrients, botanicals | 5300 | Neurological: stroke, Alzheimer's, dementia, Parkinson's, spinal cord injuries | 8070 | Food production, purchasing |
| 4000 | <u>WELLNESS AND PUBLIC HEALTH</u> | 5310 | Pregnancy complications | 8080 | Food styling |
| 4010 | Community Intervention, monitoring, and evaluation | 5320 | Psychiatric disorders, anxiety | 8090 | Menu planning, nutrient analysis |
| 4020 | Community prgm. development | 5330 | Pulmonary diseases | 8100 | Recipe and food development |
| 4030 | Dietary guidelines, DRIs, FGP, food labeling | 5340 | Renal diseases | 8110 | School foodservice |
| 4040 | Disease prevention | 5350 | Substance abuse | 8120 | Sales, merchandising |
| 4050 | Epidemiology | 5360 | Transplantation | 8130 | Sensory perception and evaluation of food and ingredients |
| 4060 | Exercise, fitness, and sports nutr. | 5370 | Weight management, obesity | 9000 | <u>RESEARCH AND GRANTS</u> |
| 4070 | food security and hunger | 5380 | Wound care | 9010 | Data analysis |
| 4080 | Govt-funded Food & Nutrition Programs | 5390 | Care planning, documentation, and eval. | 9020 | Evaluation and application of research |
| 4090 | Health behaviors: smoking cessation, stress management | 5400 | Case management | 9030 | Outcomes research, cost-benefit analysis |
| 4100 | Social marketing | 5410 | Client Protocols, clinical guidelines | 9040 | Proposal development, grant applications |
| 4110 | Vegetarianism | 5420 | Complementary Care, alternative therapies | 9050 | Publication, communications of research outcomes |
| 4120 | Life Cycle | 5430 | End of life care | 9060 | Research development and design |
| | | 5440 | Enteral and parenteral nutrition support | 9070 | Research instruments and techniques |
| | | 5450 | Feeding equip, tube placement, adaptive utensils | | |
| | | 5460 | Self-care management | | |
| | | 6000 | <u>EDUCATION, TRAINING, AND COUNSELING</u> | | |
| | | 6010 | Behavior change theories, techniques | | |
| | | 6020 | Counseling, therapy, and facilitation skills | | |